

Goldfields Women's Health Care Centre Board Meeting

Tuesday, 23 April 2024 at 5.30 pm GWHCC Conference Room

			Actions
1.	Open	The meeting was declared open at 5.40 pm by KM .	
2.	Attendance	Kylie McLerie KM Alex Naylor AN Danielle Nordeck DN (via MS Teams) Elise Wheadon EW Lillian Walters LW Ash Armstrong AA Gloria Moyle (Chief Executive Officer) GM	
3.	Apologies	Robyn Steenbach RS Blessings Masuku BM Tara McRobbie-Rout TMR	dmih-



4.	Register of conflicts of interest	Ongoing conflicts are noted as below: CEO is a member of the KBCCI. CEO represents the GWHCC on the Something Pink Committee.	Ongoing conflict of interest form signed and noted.
5.	Acceptance of minutes from previous meeting	The minutes of the meeting dated 26 March 2024 had been previously circulated on Sharepoint and were taken as a true and accurate record of that meeting.	Approved by consensus.
6.	Matters arising from the previous meeting	 Meeting with Robyn Event in Nov The committee has it in hand QIP Report follow-up Gloria has put information in Sharepoint. Currently, as we are awaiting confirmation, we are technically non-compliant as of 12.2.24. QIP are having problems with the portal and waiting for the report from the auditor. 	Action: KM
		Gloria has put a complaint in as of April.	Action: GM to continue to follow up

7. Operational Report	GM provided a verbal Operational Report as follows:	
CEO Gloria Moyle (GM)	 Round table with the Ministerial Round Table No action from the Minister as yet but submission tabled. Refer to Page 18 that the GWHCC is the centre with the top liquidity in the state. Rockingham Mental Health Service have 12 months waiting list. GWHCC have 4-week waiting list. Ask for 10% in funding. Cessation of rolling contracts Consider Nurse Practitioners as option 2 for GP service. 	Action: GM to keep the board up to date



•	GWHCC is sitting well but not all centres will survive without an increase in
	funding.
•	Centre for Women's Wellness were in attendance.
•	The board will need deeper conversations closer to funding streams.
•	Commitment to women's health is not evident.

- GM meeting with Ali Kent MLA 24.4.24
- Extended Women's Legal contract for the next 6 months
- Doctor Jenny was not able to attend the April clinic due to QANTAS.
- GM has been asked to chair a Women's Health Conference in September in Perth.
- GM facilitating Carer's Workshop in Geraldton in May
- Meeting with a colleague as to their GP model and supervision options
- GM has contacted Plaza Medical regarding capacity with new doctors.
- GWHCC has gone to market for a CSO position.
- Need is growing but funding is not forthcoming

CEO reporting can be found at:

Update on Finance - GWHCC.msg

RE COM7383 - Self-Assessment Not Submitted. msg

WA Womens Health Network - Minister Sanderson Round Table 3 April 2024.msg

CGU_StriveReport_2024.pdf

GWHCC Appointment Types 010324_22042024.pdf

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8.	Major Items of Correspondence	Correspondence In & Out March 2024.x	
9.	Finance Management	 FW Update on Finance Matters.msg GM has been taking on some finance work. BP hiring a new person to conduct GWHCC finances. Collette in CSO role as back to work plan Brokering services from BP post-June at the moment Re-visit what in-house position may look like moving forward. 	

11. Board Committee Goals/Foci 2024	Discussion took place regarding the draft Committee goals for the remainder of 2024.	
	Fundraising Committee Robyn Steenbach Blessings Masuku Lillian Walters	
	Update Pending: Please upload to the Sharepoint folder.	
	Governance and Risk Committee Danielle Nordeck Kylie McLerie 1. Finance Management 2. Succession planning (CEO/Secretary particularly) 3. Appropriate filling of vacant board positions (Who is responsible? Whole	Action: KM and DN to progress with Board Approval
	board or Exec) 4. Governance Training 5. Macro Risk Audit 6. Board investment in organisation and commitment expectations.	dmih



	Marketing and Membership Committee	
	Ash Armstrong	
	Elise Wheadon	
	Alex Naylor	
	GWHCC Brand Health Check.pdf	
	 Check membership numbers 2023/24 Committee to have access to Oncord Bookings system conversation regarding clinical bookings and event bookings Instagram account under <i>GWHCCkalbld</i> Corporate Membership options/incentive (Round/Barefoot tix) Consider reputational risk Be present at women's sports, events etc Finance and Remuneration Committee	Action: GM to check Action: AA, EW and AN to progress with Board Approval. Develop membership KPIs.
	Robyn Steenbach Tara McRobbie-Rout	
	Tata McRobbie-Rout	
	Update Pending: Please upload to Sharepoint folder	
12. Any Other Business	Biggest Morning Tea	
240000	MH Education Weekend	Action: AW to confirm
	Should GWHCC inject themselves into this?	dates GM to follow up with
	Unit Electric Bill: Check Address	Jenny @Centrecare GM to check the address
	New GWHCC T-shirt supplier	Cin to officer the address
	Sam Duddy to be approached for Board member 2.5years	
		KM to action dm/



11.	Date of Next Meeting	The next meeting will be held on Tuesday, 21 May 2024 commencing at 5.30pm at GWHCC, 15 Dugan Street, Kalgoorlie.	
12.	Close	There being no further business the meeting was declared closed at 7.03pm by KM .	Endorsed: