


Goldfields Women's Health Care Centre Board Meeting


Tuesday, 23 July 2024 at 5.30pm
15 Dugan Street KALGOORLIE WA 6430

		Actions
1. Open	The meeting was declared open at 5.31pm by KM .	
2. Attendance	Kylie McLerie KM Alex Naylor AN (via MS Teams) Danielle Nordeck DN Elise Wheadon EW (via MS Teams) Tara McRobbie-Rout TMR Gloria Moyle (Chief Executive Officer) GM (via MS Teams) Ash Armstrong AA (via MS Teams) Samantha Duddy SD (via MS Teams)	
3. Apologies	Robyn Steenbach RS Lillian Walters LW	

Endorsed:



<p>4. Register of conflicts of interest</p>	<p>Ongoing conflicts noted as below:</p> <ul style="list-style-type: none"> • CEO is as member of the KBCCI. • CEO represents the GWHCC on Something Pink Committee. <p>Possible conflict noted:</p> <ul style="list-style-type: none"> • Goldfields Community Legal Centre as detailed in GWHCC Strategic Thinking Report. TR is currently an employee of Goldfields Community Legal Centre. 	<p>Ongoing conflict of interest form signed and noted.</p>
<p>5. Acceptance of minutes from previous meeting</p>	<p>The minutes of the meeting dated 18 June 2024 had been previously circulated and were confirmed as a true and accurate record of that meeting.</p>	<p>Approved by consensus.</p>
<p>6. Goldfields Navigation Services</p>	<p><i>Christine Kupe, GWHCC Carers Co-ordinator, (CK) joined the meeting at 5.31pm.</i></p> <p>The draft Goldfields Navigation Services Business Plan had been previously circulated and was presented by CK.</p> <p>The Board agreed in principle to proceed with <i>Objective 1 – Current</i> as detailed on page 16 of the business plan.</p> <p>CK advised marketing support will be required for this initiative as detailed in the business plan. Strategic marketing plan to be developed. Full launch anticipated to be during Women's Health Week in September.</p> <p>CK to provide an update on status of initiative at every second board meeting.</p> <p>The Board thanked CK for her comprehensive presentation.</p> <p><i>CK left the meeting at 5.43pm.</i></p>	<p>Approved by consensus.</p> <p>ACTION: AA</p> <p>ACTION: KM</p> <p>Endorsed:</p> 

<p>7. Matters arising from the previous meeting</p>	<p>GWHCC Strategic Thinking June 2024 Report.</p>	
<p>8. Operational Report</p> <p>CEO Gloria Moyle (GM)</p>	<p>The CEO's Update for Board Meeting 23 July 2024 had been previously circulated and was taken as read. The following was noted:</p> <ul style="list-style-type: none"> • Discussion took place regarding an incident involving an external person at the GWHCC on 26.6.24 GM advised security will be upgraded at the centre. AA to forward details of security company previously engaged. • Well Women's GP Clinic – Sterry Care will commence on 13 August 2024 (16 hours per week). • GWHCC in negotiation with new Auditor, Francis A Jones. • Mental Health First Aid training available through Regional Counselling Services. Board members to email interest to KM. • GWHCC audit report has been received. • Revisions to the GWHCC Constitution have been approved. 	<p>ACTION: AA</p> <p>ACTION: ALL</p>
<p>9. Major Items of Correspondence</p>	<p>Noted as per the agenda.</p>	
<p>10. FY25 Budget</p>	<p>The draft FY25 Budget had been previously circulated and was discussed at the meeting.</p> <p>The Board endorsed and approved the FY25 Budget.</p>	<p>Approved by consensus.</p> <p>Endorsed:</p> 

11. Finance Report	The Finance Report as at 30 June 2024 had been previously circulated and was taken as read.	
	<i>AN left the meeting at 6.42pm.</i>	
12. Sub Committee Update	<p>Governance and Risk Committee</p> <ul style="list-style-type: none"> Annual governance training to be completed by all Board members. KM to obtain costs and tentative dates for training to take place prior to end of year. Board best practice is to have no more than nine board members. Treasurer position is currently a risk tabled. <p>Marketing Committee</p> <ul style="list-style-type: none"> Updates have been made to GWHCC flyers. GM and Operations Team to review and provide feedback. AA to keep list of where GWHCC flyers are displayed. AA advised Triple M will assist with printing costs. GM and AA to meet offline to discuss social media. <p>Membership Committee</p> <ul style="list-style-type: none"> Discussion took place regarding raising the \$20.00 membership cost. Board agreed that given current cost of living crisis, the membership cost will not be increase. Board to consider options for corporate sponsorship. 	<p>ACTION: KM</p> <p>ACTION: GM</p> <p>ACTION: AA</p> <p>ACTION: GM / AA</p>
13. Any Other Business	Nil noted.	
14. Date of Next Meeting	The next meeting will be held on Tuesday, 20 August 2024 via MS Teams or at GWHCC, 19 Dugan Street, Kalgoorlie.	
15. Close	There being no further business the meeting closed at 6.55pm.	Endorsed: 